Heritage Middle School PTSA Money Receipt Form

Date of Collection: ______________

Name of Collector and PTSA Position: ________________________________

Cash:

$100’s _______________  Quarters _______________
$50’s _______________  Dimes _______________
$20’s _______________  Nickels _______________
$10’s _______________  Pennies _______________
$5’s _______________  TOTAL CASH: _______________
$1’s _______________  TOTAL CHECKS: _______________

TOTAL CHECKS: _______________  TOTAL PAYPAL: _______________
TOTAL SQUARE: _______________  TOTAL VENMO: _______________

TOTAL AMOUNT OF COLLECTION: _______________

REASON FOR COLLECTION: ________________________________

BUDGET LINE ITEM: ________________________________

SIGNATURE OF COLLECTOR: ________________________________

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Date Received by Treasurer: _________________

Cash Amount: _________________

Checks: _________________

Electronic Payments: _________________

Total Amount: _________________

Date Deposited: _________________

Treasurer’s Signature: _________________

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Collections need to be turned in with a Money Receipt form!
All Collections need to be turned into the HMS PTSA Treasurer as soon as possible.
Please contact the HMS PTSA Treasurer with questions - hmseaglesptsa@gmail.com